

**Minutes of the December 19, 2024, Board of Supervisors
Greene Soil & Water Conservation District**



Place: Greene SWCD, 1363 Burnett Dr. Xenia, OH 45385
Call to order: Mike Beam, Chair
Time: 6:44 p.m.

Board Members Present: Mike Beam Kim Snyder Scott Harner
 David Quallen Doug Anderson

Staff Present:
 Meghan Moser, NRCS DC Ken Middleton, Urban Specialist
 Grace Smith, Education/PR Specialist Brandon Corry, DM/RS II
 Amanda McKay, District Director Warren McCarren, RS Emeritus

Guests:
Alison Manning and Jerrod Pickens

Approval of minutes:
Mike asked for a motion to approve the minutes of the November Board Meeting.

Motion made by Kim Snyder to accept the minutes above as presented. Seconded by Doug Anderson. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes, David Quallen-Yes, Mike Beam-Yes

Public Participation:
Alison spoke about upcoming Beehive updates, additional funding for drought programs, and SB54.

NRCS Update:
Meghan gave an update on all NRCS activities. There have been several program rollout trainings and area meetings this month. 5% spot checks were completed on Dec 5th. EQIP new applicants and site visits are being done. There are 31 EQIP contracts currently and January 31st is the deadline to apply. CSP is in an ACTNOW period, so Meghan is working on 5 general applications to be ranked for the funding pool and revisiting with those who we did not fund last year. 2 have been preapproved as of 12/19. Waiting for FSA to release guidance for FY25 CRP. Amanda asked for any further business or questions, and none were brought forward.

Ag Update:
Warren gave an update on the construction projects. This past month, we have been busy with tile and waterway projects:

- Doug Swaim Tile
- Joe Krajicek Tile
- Jamie Arthur High Tunnel
- Josh Bingamon WW
- Cole Hiser WW
- Ruby Turner WW
- WW re-enroll visits
- Bob Jones WW
- Chad Mason WW
- Pond Calls – Misc calls
- EQIP Farm Inventory and Evaluation Visits
- Misc drainage appointments and plans
- CRP PIP visits

H2Ohio:

Working through applications, Sunrise has completed everything on their end, waiting for ODA to finish processing. Working with Dalton Dodd to finish the rest. The first check has arrived, and the deadline was extended to January 17th. The intern is working on manure maps and final Ohio Pays/OACI.

Ditch Maintenance Update:

Beaver dam removal in North Fork Massie Creek area is completed. There have been repairs to the Hartman ditch and to Bloom Henry. Equipment is at Cedarland for off season storage, this will be the last year we can use Cedarland for storage, need to find a new place for next year. Reimbursements have been made to the District for labor and materials. Rotary fund reimbursed for mower and tractor. Sanitary Engineering invoiced for 2024 work.

Urban Update:

Ken is overseeing several projects throughout the county.

- Bellasara Punchout
- Countryside sub-division
- Magnolia Meadows- construction and compliance seeding / erosion control
- Landings of Sugarcreek, Sect.8 and Addition 3 issues + punch out Sect. 4
 - CONTINUAL
- Old Town State Park-Bridge over SR 68
- Central State Tech Facility *under construction
- River Reserve- Sect. 5 seeded
- Nathaniel's Grove, Sect. 14
- Courtyards at Stonehill Village (Construction)
- Pier Storage (Spring Valley Twp.)
- Feedwire Farm Preliminary Plan
- Greene Nursing Home - construction
- Glenview Condo Retention Pond problem with Inlet / Outlet
- Road Widening of Fairgrounds Rd at St. Bridgid School (Grandstone Trace)
- Hillside Farm - construction
- Various Drainage appointments and Lot Reviews
- Topp Storage (Spring Valley)
- Cornerstone South
- Grands of Sugarcreek construction

Amanda asked for any further business or questions, and none were brought forward.

Education Update:

The Greene/Montgomery Envirothon will be held April 16, Area IV on April 30th in Miami County, and State June 3-4 at Wilmington College. Test Your Well will be April 2nd. Proposed tree sale pickup March 19th and 20th. Pond Clinic to be held in March with a fish sale to follow.

Administrator Update:

Waiting on NRCS to sign their MOU with the District. Furniture arrived 12/17. OFSWCD Meeting is January 22-23 in Columbus.

Motion made by Doug Anderson to send Kim Snyder as delegate to the OFSWCD Annual Meeting. Seconded by Scott Harner. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes, David Quallen-Yes, Mike Beam-Yes

Approval of Personal Leave Adjustment for current retire/rehire employee: 100 hours - Warren McCarren. All other full-time staff will receive the standard 24 hours.

Motion made by Scott Harner to approve the above personal leave adjustments. Seconded by Kim Snyder. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes, David Quallen-Yes, Mike Beam-Yes

Amanda is considering a move from Verizon Wireless to T-Mobile for our work phone service. T-Mobile will provide new iPhones and the same service plan as our prior plans for around 50% of the cost.

Motion made by Kim Snyder to approve the switch from Verizon to T-Mobile. Seconded by Dave Quallen. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes, David Quallen-Yes, Mike Beam-Yes

Agricultural Pollution Abatement Update:

None

Correspondence:

None

Old Business:

- A. Annual Plan of Work December 2024
- B. Committee Reports Urban Committee –
 Education Committee –
 Rural Management –
 Program and Legislative Committee –

New Business:

A. Employee Leave Balances as of December 13, 2024

Employee	Pay Out Liability	Annual (Hours)	Sick (Hours)	Comp (Hours)	Wellness (Hours)	Per Hour
Brandon Corry	\$16,282.66	289.30	938.96	11.75	0.0	\$30.39
Warren McCarren	\$10,215.54	69.75	90.19	32.25	19.0	\$29.87
Amanda McKay	\$18,306.98	335.25	663.74	7.06	0.0	\$36.02
Ken Middleton	\$26,815.57	541.91	1778.24	12.39	0.0	\$33.76
Grace Smith	\$2,118.95	49.40	164.67	30.50	0.0	\$26.52
	\$73,739.70					

- *Includes sick leave

Motion was made by Dave Quallen to accept the Employee Leave Status Report. Seconded by Kim Snyder. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes, David Quallen- Yes, Mike Beam-Yes

Financial Reports/Bills to be Paid

Fund	Balance Ending November 30, 2024	# of Deposits	Total Dollar Amount of Deposits	# of Outstanding Bills	Total Dollar Amount For Outstanding Bills
Special	\$650,769.61	0	\$	0	\$-
District	\$63,886.30	2	\$56,253.17	2	\$63,143.81

DF StarOhio	\$175,262.90	1	\$699.08	0	\$-
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- Security Checking Account Interest for November 2024 – \$3.17
- StarOhio November 2024 Dividend: \$699.08
- November 2024 Special Fund Expenses including salaries and benefits \$50,008.30
- For additional detail see attached spread sheets on expenses paid and to be paid on District and Special Fund accounts.

Motion was made by David Quallen moved to accept the Financial Report. Seconded Scott Harner. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes, David Quallen-Yes, Mike Beam-Yes

Upcoming Meetings & Events:

- 12/19 Board Meeting- Move due to Christmas
- 1/22-23 OFSWCD Partnership Meeting
- 1/23 Board Meeting
- 2/8-12 NACD- Salt Lake City

Adjourn:

Motion made by Dave Quallen to adjourn at 7:42 pm. and seconded by Scott Harner. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes, David Quallen-Yes, Mike Beam-Yes

Mike Beam, Chair

Kim Snyder, Secretary

Amanda McKay, District Director

GCSWCD District Account								
For the Period November 1, 2024 through December 16, 2024								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	11/1/24			Beginning Balance			7,633.13
111100	District Checking	11/26/24	R011270	GENJ	H2 OHIO PROGRAM ASSIST	56,250.00		
111100	District Checking	11/29/24	R011271	GENJ	ck interest	3.17		
		11/30/24			ENDING BALANCE			63,886.30
111100	District Checking	12/16/24	ACH from Star	GENJ	ACH FROM STAR OHIO	9,257.51		
		12/16/24			ENDING BALANCE			71,519.43
120000	Star Ohio Fund	11/1/24			Beginning Balance			175,262.90
120000	Star Ohio Fund	11/29/24	R011272	GENJ	INT DIV REINV	699.08		
		11/30/24			ENDING BALANCE			175,961.98
120000	Star Ohio Fund	12/16/24	ACH to District	GENJ	ACH to District		9,257.51	
		12/16/24			ENDING BALANCE			166,704.47
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

2024 Voucher Activity District Fund							
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date Paid	
Paid per Board Approval							
24-29	District Fund	District Fund Transfer from Star Ohio	\$ 9,257.51	ACH	120000	12/16/24	Paid
To be Paid per Board Approval							
24-30	Anderson Landscape Management	Roll Off Dumpster for Office Cleaning	\$ 375.00	4570	530501	12/19/24	To be Paid
24-31	Friends Office	Office Furniture and Storage Cabinets	\$ 62,768.81	4571	550401	12/19/24	To be Paid
	StarOhio Account	Income Dividend Reinvestment	746.55			10/31/24	Accrued
	StarOhio Account	Income Dividend Reinvestment	699.08			11/30/24	Accrued
	Reviewed by:			Date:			
	Bradstreet & Associates	_____		_____			
	Fiscal Agent	_____		_____			
	District Director	_____		_____			

GCSWCD Special Fund								
For the Period November 1, 2024 through November 30, 2024								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	11/1/24			Beginning Balance			702,234.10
110000	Special Fund Balance	11/13/24		CDJ	Life Insurance LE 1513		41.25	
110000	Special Fund Balance	11/19/24	1062111	CDJ	USBank Corporate Payment Syste		3,687.29	
110000	Special Fund Balance	11/19/24	1052239	CDJ	Gr. Co. Services L 152		241.80	
110000	Special Fund Balance	11/19/24	1062100	CDJ	Bradstreet & Associates		360.00	
110000	Special Fund Balance	11/19/24	1062617	CDJ	John Deere Financial		293.81	
110000	Special Fund Balance	11/21/24		CDJ	Public Emp. Retirement System		3,506.92	
110000	Special Fund Balance	11/22/24		CDJ	Health Insurance LE 1513		3,561.39	
110000	Special Fund Balance	11/22/24		CDJ	Dental Ins		38.40	
110000	Special Fund Balance	11/22/24		CDJ	Workers Compensation LE1512		172.37	
110000	Special Fund Balance	11/27/24		CDJ	Salaries LE 151		37,574.41	
110000	Special Fund Balance	11/27/24		CDJ	Medicare Matching LE 1513		530.66	
110000	Special Fund Balance				Current Period Change		50,008.30	-50,008.30
		11/30/24			Ending Balance			652,225.80
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

2024 Voucher Activity Special Fund										
VIP	requisition No	Created Date	Vendor	Vendor #	For	Amount	Code	Date	Amount	Status
							015-0014-	Paid	paid	
					Paid per Board Approval (November)					
	24-0010148	9/9/24	US Bank Corp	116141	Sage Accounting Software	\$ 1,050.00	5305.00	11/19/24	\$ 1,043.00	Paid
	24-0010810	9/24/24	US Bank Corp	116141	Education Conference	\$ 500.00	5407.00	11/19/24	\$ 233.74	Paid
	24-0011555	10/16/24	US Bank Corp	116141	NACD Registrations	\$ 3,000.00	5407.00	11/19/24	\$ 2,100.00	Paid
	24-0011557	10/16/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 400.00	5203.00	11/19/24	\$ 241.80	Paid
	24-0011558	10/16/24	Bradstreet & Assoc	850350	Accounting Services	\$ 400.00	5305.00	11/19/24	\$ 360.00	Paid
	24-0011838	10/23/24	John Deere Financial	04136	Repairs to the John Deere Gator	\$ 400.00	5305.00	11/19/24	\$ 293.81	Paid
	24-0011854	10/24/24	US Bank Corp	116141	Constant Contact Email Services	\$ 260.00	5305.00	11/19/24	\$ 252.00	Paid
	24-0012099	10/31/24	US Bank Corp	116141	Education Supplies	\$ 200.00	5203.00	11/19/24	\$ 58.55	Paid
					Paid per Board Approval (December)					
	24-0012106	10/31/24	Verizon Wireless	01297	Cell Phone Services	\$ 300.00	5389.00	12/5/24	\$ 269.86	Paid
	24-0012968	11/22/24	Bradstreet & Assoc	850350	Accounting Services	\$ 400.00	5305.00	12/5/24	\$ 360.00	Paid
	24-0012969	11/22/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	12/6/24	\$ 97.26	Paid
	24-0013545	12/10/24	Donnellon McCarthy	03477	Copier Contract	\$ 900.00	5305.00	12/10/24	\$ 866.00	Paid
	24-0012967	11/22/24	US Bank Corp	116141	Area IV Winter Meeting Registrations	\$ 150.00	5407.00	12/16/24	\$ 150.00	Paid
	24-0013351	12/5/24	US Bank Corp	116141	Office 365 Subscription	\$ 110.00	5305.00	12/16/24	\$ 106.74	Paid
	24-0013401	12/5/24	US Bank Corp	116141	NACD Registrations	\$ 2,000.00	5407.00	12/16/24	\$ 775.00	Paid
	24-0013544	12/10/24	US Bank Corp	116141	Office Organization Supplies	\$ 400.00	5203.00	12/16/24	\$ 109.80	Paid
					Reviewed by:				Date:	
					Bradstreet & Associates					
					Fiscal Agent					
					District Director					