



# GREENE SOIL AND WATER CONSERVATION DISTRICT



## Board of Supervisors Meeting Minutes Thursday, April 23, 2026 – 6:30 P.M. 1363 Burnett Dr. – Xenia, OH 45385

Call to Order: Mike Beam – Chair

Time: 6:30 P.M.

Board Members Present:

- Scott Harner, Vice Chair
- Jerrod Pickens, Secretary
- Mike Beam, Chair

- Kim Snyder, Fiscal Agent
- Doug Anderson, Alt-Fiscal

Staff Present:

- Meghan Moser, NRCS DC
- Elise Snarr, Education/PR
- Amanda McKay, Director

- Ken Middleton, Urban
- Brandon Corry, DM/RS
- Warren McCarren, RS

Guests: Alison Manning – ODA, Garret Pickens

### Approval of Minutes

Mike Beam asked for a motion to approve the minutes of the March Board Meeting.

**Motion made by Mike Beam to accept the minutes above as presented. Seconded by Doug Anderson. Motion carried unanimously. Roll Call: Mike Beam- Yes, Kim Snyder – Yes, Doug Anderson – Yes, Jerrod Pickens – Yes.**

### Public Participation

The salary survey update is available in Beehive. The state match is anticipated to decrease, and with local appropriations increasing, the state match percentage will be lower. The Conservation Farm Family awards have been announced, including a new category for small farms, with applications due by May 8.

### NRCS Update

Meghan gave an update on all NRCS activities. The EQIP program has 34 applicants, with funding selections beginning on April 23, 2026, and staff are currently processing payments for completed practices. A CTA visit was also conducted with livestock producers. The CSP program has 9 applicants, with funding selections also beginning on April 23, 2026. For CRP, the signup closed on March 20, and the next signup period will remain open until May 1. Under the ALE program, three landowner interviews and associated HazMat surveys have been completed, with one remaining. The QAR is scheduled for June 2–4, 2026. Intern from 2025 will be back in the office on June 1<sup>st</sup>. Amanda asked for any further business or questions, and none were brought forward.

### Ag Update

Meghan gave an update on construction projects on behalf of Warren. This past month, we have been busy with tile and waterway projects:

- Doug Swaim Tile
- Joe Krajicek Tile
- Josh Bingamon WW – Construction has been completed
- Cole Hiser WW
- Hines AWMS working on design and cost estimate
- Conducting WW re-enroll visits

- Bob Jones WW – New CPR
- Ben Wildman WW – New CRP
- David Ormsbee WW – New CRP
- Richard Penewit WW – New CRP
- David Quallen WW – New CRP
- Bruce Sullivan CRP
- Starvation Acres WW – New CRP
- Chad Mason WW
- Josh Anders AWMS working on design and cost estimate, cultural resources started
- Ross Moffitt AWMS working on design and cost estimate, cultural resources started
- Suzanne Bush grazing design
- Dan Edgington AWMS and grazing
- Wanderlust Flowers high tunnel
- Ron Snyder high tunnel
- EQIP Farm Inventory and Evaluation and Visits
- CRP PIP visit
- Walkins Road Group Main
- Brian Thompson WW
- Kenny Beam Tile
- Alek Culbreath drainage and potential WW
- Miscellaneous drainage appointments and plans

Amanda asked if there were any further business or questions, and none were raised.

### **H2Ohio Update**

Amanda gave an update to the H2Ohio program. For the H2Ohio program, contract extensions have been increased from one year to two years. New contracts and additional acreage are now eligible for enrollment, and the new application deadline has been set for May 1. Amanda asked for any further business or questions, and none were brought forward.

### **Ditch Maintenance Update**

Brandon updated us on the DM programs. The 2025 end-of-year work has been finalized. This included the completion of the Sterrett Lackey headwall project and the removal of a beaver dam from the WPA ditch. Letters were sent to landowners along project areas to notify them of upcoming annual maintenance activities, and staff also completed continued education for pesticide applicator certification. Amanda asked for any further business or questions, and none were brought forward.

### **Urban Update**

Ken is overseeing several projects throughout the county:

- Bellasara Punchout, Sections 2 and 5
- Countryside Sub-division – reviewed
- Magnolia Meadows – Construction
- Landings of Sugarcreek – punchout, section 4 (cleaning of pond has begun), Sect. 2 – trench settling
- Old Town State Park – Bridge over SR 68- no activity (clearing of path has started)
- Central State Tech Facility – under construction
- Nathaniel's Grove, Section 14 – under construction
- Pier Storage (Spring Valley) – No Activity
- Feedwire Farm – construction has begun
- Greene Nursing Home – construction
- Hillside Farm – construction
- Topp Storage (Spring Valley) – construction
- Cornerstone South – No activity
- Grands of Sugarcreek – construction, erosion control, street sweeping, detention pond clean out
- Moore/ Shockley Borrow Pit
- Eleazor Rd
- Anderson Rd
- Miscellaneous drainage appointments

Ken provided updates on the above-listed urban projects. At the Hook Road site, there is a potential plan for a gas station at the southeast corner. Additionally, the stop work order for Feedwire Farms has been lifted. Amanda asked for any further business or questions, and none were brought forward.

### **Education Update**

Elise gave an update as the Educator. Elise attended the annual EECO Conference located at Shawnee State Park this year. Both Local and Area Envirothon's were held in April. Elise represented SWCD at events for ArBrew Day, Arbor Day, and Arbeer Day where trees were given away. Amanda asked for any further business or questions, and none were brought forward.

## Director Update

Amanda gave the Administrator update. The H2Ohio Cover Crop Project is ongoing, with staff currently working on collecting photos. The Cover Crop Symposium will now be led by ODA as part of a state training effort. Overall, H2Ohio programming continues to be very time-consuming. Amanda asked for any further business or questions, and none were brought forward.

## Agriculture Pollution Abatement Update

None

## Correspondence

None

## Old Business

None

## New Business

### A. Employee Leave Balances as of April 17, 2026

Employee	Pay Out Liability	Annual (Hours)	Sick (Hours)	Comp (Hours)	Personal (Hours)	Per Hour Rate
Brandon Corry	\$22,172.71	418.30	992.03	8.25	10.0	\$32.87
Warren McCarren	\$7,485.53	176.25	175.98	55.50	19.5	\$32.30
Amanda McKay	\$23,271.59	353.25	833.04	35.81	2.0	\$38.96
Ken Middleton	\$35,973.30	572.91	1799.65	28.39	9.0	\$36.51
Elise Snarr	\$2,748.46	50.35	38.20	45.75	0.0	\$28.60
	\$91,651.58					

**Motion was made by Kim Snyder to accept the Employee Leave Status Report. Seconded by Doug Anderson. Motion carried unanimously. Roll Call: Mike Beam- Yes, Kim Snyder- Yes, and Doug Anderson- Yes, Jerrod Pickens – Yes.**

### B. Financial Reports and Bills to be Paid

Fund	Balance Ending March 31, 2026	# of Deposits	Total of Deposits	# of Outstanding Bills	Total of Outstanding Bills
Special	\$869,177.68	2	\$58,883.45	0	\$-
District	\$45,121.82	5	\$9,809.85	-	\$-
DF StarOhio	\$277,752.92	1	\$890.38	-	\$-

- DF Checking Account Interest for March 2026 - \$4.85
- StarOhio February 2026 Dividend - \$890.38
- March 2026 SF Expenses including salaries and benefits - \$46,001.36
- Additional Details can be found in the attached Financial Spreadsheets

**Motion was made by Kim Snyder to accept the finances. Seconded by Doug Anderson. Motion carried unanimously. Roll Call: Mike Beam- Yes, Kim Snyder- Yes, Doug Anderson – Yes, Jerrod Pickens – Yes.**

## Upcoming Meetings and Events

4/24 School Tree Event Day (Cox Elementary)

5/7 Fish Sale Pick Up  
5/21 Board Meeting (notice the date change)

**Adjourn**

***Motion made by Kim Snyder to adjourn at 7:07 p.m. and seconded by Mike Beam. Motion carried unanimously. Roll Call: Mike Beam- Yes, Kim Snyder- Yes, Doug Anderson – Yes, Jerrod Pickens – Yes.***

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Mike Beam, Chair

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Jerrod Pickens, Secretary

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Amanda McKay, District Director

**Attached Financial Reports**

**Sage Report for Greene SWCD District Fund\**

GCSWCD District Account								
For the Period March 1, 2026 through April 21, 2026								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	3/1/26			Beginning Balance			35,230.22
111100	District Checking	3/23/26	R011357	GENL	Tree Sales	7,235.00		
111100	District Checking	3/23/26	R011358	GENL	Tree Sales	2,290.00		
111100	District Checking	3/26/26	4607	CDJ			5,790.50	
111100	District Checking	3/26/26	4610	CDJ			558.00	
111100	District Checking	3/27/26	R011363	GENL	Tree Sales	280.00		
111100	District Checking	3/31/26	R011364	GENL	Park Ck Interest	4.85		
111100	District Checking	3/31/26	ACH	CDJ	Security Natl. Debit Charge		18.25	
	<b>District Checking</b>	<b>3/31/26</b>						<b>38,673.32</b>
111100	District Checking	4/8/26	R011361	GENL	Education Program	75.00		
		<b>4/21/26</b>			<b>Ending Balance</b>			<b>38,598.32</b>
120000	Star Ohio Fund	3/1/26			Beginning Balance			276,862.54
120000	Star Ohio Fund	3/31/26	R011362	GENL	Income Dividend Re	890.38		
	<b>Star Ohio Fund</b>	<b>3/31/26</b>						<b>277,752.92</b>
		<b>4/21/26</b>			<b>Ending Balance</b>			<b>277,752.92</b>
Reviewed by:				Date:				
Bradstreet & Associates								
Fiscal Agent								
District Director								

**Activity Report for Greene SWCD District Fund**

District Fund Activity- April Board Meeting 2026							
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date Paid	
<b>Paid per Board Approval</b>							
26-10	Warren County Nursery	Tree Sale Stock	\$ 5,790.50	4609	540905	3/26/26	Paid
26-11	J&K Rentals	Cover Crop Workshop Tables/Chairs/Portable Bathroom	\$ 558.00	4610	530501	3/26/26	Paid
26-12	Deluxe Check	Bank Deposit Slips	\$ 18.25	ACH	520301	3/31/26	Paid
<b>To be Paid per Board Approval</b>							
26-13	Warren County Nursery	ArBrew Day Tree Donation	\$ 205.00	4611	540905	4/23/26	To be Paid
26-14	Xenia Tree Committee	ArBeer Day Tree Donation	\$ 500.00	4612	540902	4/23/26	To be Paid
<b>STAR OHIO INVESTMENT ACCOUNT</b>							
	StarOhio Account	Income Dividend Reinvestment	890.38			3/31/26	Accrued
	Reviewed by:			Date:			
	Bradstreet & Associates	_____		_____			
	Fiscal Agent	_____		_____			
	District Director	_____		_____			





**Activity Report for Greene SWCD Special Fund**

Special Fund Activity- April Board Meeting 2026									
VIP									
requisition No	Created Date	Vendor	Vendor #	For	Amount	Code	Date	Amount	Status
						015-0014-	Paid	paid	
<b>Encumbered</b>									
26-000413	4/1/26	US Bank Corp	116141	Education and Office Supplies	\$ 300.00	5203.00			Encumbered
26-000413	4/1/26	US Bank Corp	116141	ECCO Conference Expenses	\$ 800.00	5407.00			Encumbered
<b>Paid per Board Approval (March)</b>									
26-000236	2/12/26	NACD	089821	NACD Dues	\$ 775.00	5432.00	3/4/26	\$ 775.00	Paid
26-000310	3/4/26	T-Mobile	4877	Cell Phone Services	\$ 400.00	5389.00	3/6/26	\$ 226.15	Paid
26-000310	3/4/26	Bradstreet & Associates	850350	Accounting Services	\$ 400.00	5305.00	3/6/26	\$ 396.00	Paid
26-000310	3/4/26	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	3/6/26	\$ 22.00	Paid
26-000310	3/4/26	AT&T	3733	Internet Services	\$ 80.00	5389.00	3/18/26	\$ 70.18	Paid
26-000096	1/13/26	US Bank Corp	116141	OFSWCD Hotel and Expenses	\$ 2,000.00	5407.00	3/20/26	\$ 1,688.72	Paid
26-000220	2/9/26	US Bank Corp	116141	NACD Hotel and Expenses	\$ 12,000.00	5407.00	3/20/26	\$ 7,113.07	Paid
26-000282	2/25/26	US Bank Corp	116141	Education and Office Supplies	\$ 200.00	5203.00	3/20/26	\$ 171.56	Paid
26-000310	3/4/26	US Bank Corp	116141	ECCO Conference	\$ 1,000.00	5407.00	3/20/26	\$ 220.00	Paid
<b>Paid per Board Approval (April)</b>									
26-000413	4/1/26	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	4/8/26	\$ 104.10	Paid
26-000413	4/1/26	Bradstreet & Associates	850350	Bradstreet & Associates	\$ 400.00	5305.00	4/8/26	\$ 360.00	Paid
26-000413	4/1/26	T-Mobile	4877	Cell Phone Services	\$ 300.00	5389.00	4/9/26	\$ 200.00	Paid
26-000358	3/18/26	US Bank Corp	116141	Tree Sale and Education Program Expenses	\$ 400.00	5203.00	4/17/26	\$ 131.08	Paid
26-000412	4/1/26	AT&T	003733	Internet Services	\$ 100.00	5389.00	4/17/26	\$ 70.18	Paid
26-000444	4/8/26	US Bank Corp	116141	Ohio Stormwater Conference Registration	\$ 300.00	5407.00	4/17/26	\$ 250.00	Paid
26-000444	4/8/26	US Bank Corp	116141	Ohio Stormwater Conference Expenses	\$ 600.00	5407.00	4/17/26	\$ 409.48	Paid
<b>To Be Paid per Board Approval</b>									
				Reviewed by:				Date:	
				Bradstreet & Associates					
				Fiscal Agent					
				District Director					