

**Minutes of the November 21, 2024, Board of Supervisors
Greene Soil & Water Conservation District**



Place: Greene SWCD, 1363 Burnett Dr. Xenia, OH 45385

Call to order: Mike Beam, Chair

Time: 6:32 p.m.

Board Members Present: Mike Beam Kim Snyder Scott Harner
 David Quallen Doug Anderson

Staff Present:

Meghan Moser, NRCS DC Ken Middleton, Urban Specialist
 Grace Smith, Education/PR Specialist Brandon Corry, DM/RS II
 Amanda McKay, District Director Warren McCarren, Rural Specialist Emeritus

Guests:

Alison Manning and Jerrod Pickens

Approval of minutes:

Mike asked for a motion to approve the minutes of the October Board Meeting.

Motion made by Kim Snyder to accept the minutes above as presented. Seconded by Doug Anderson. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes, David Quallen-Yes, Mike Beam-Yes

Public Participation:

Alison introduced herself as the new Area IV Program Specialist.

NRCS Update:

Meghan gave an update on all NRCS activities. Meghan has been working on new applicants and CTA visits for EQIP T there are 31 EQIP applications. Making site visits and payments for brushwork, cover crops, fence, and reviewing NMPs. CSP payments need certified by Nov 29th. Contracts are being modified from hurricane damage as needed. Soil Con. Technician selections have been made for the Xenia office, Sarah Moore will begin on December 1st. Amanda asked for any further business or questions, and none were brought forward.

Ag Update:

Warren gave an update on the construction projects. This past month, we have been busy with tile and waterway projects:

- Doug Swaim Tile
- Joe Krajicek Tile
- Jamie Arthur High Tunnel
- Josh Bingamon WW
- Cole Hiser WW
- Ruby Turner WW
- WW re-enroll visits
- Bob Jones WW
- Chad Mason WW
- Pond Calls – Misc calls
- EQIP Farm Inventory and Evaluation Visits
- Misc drainage appointments and plans
- CRP PIP visits

Amanda asked for any further business or questions, and none were brought forward

H2Ohio:

The first check should arrive mid-November, currently sitting on roughly \$20,000 billable staff hours to the program. Continuing to work on Nutrient Management Plan portion of the contract. Three plans are completely submitted

Ditch Maintenance Update:

Gator to go to AgPro for service, working on quotes for a replacement Gator or Kubota. Beaver dam removal and fallen tree removal, checking for further fallen trees after the hurricane. Equipment is being winterized for winter storage. Compiling lists of repairs to work on after harvest season. End of year advisory committee meeting will be in December.

Urban Update:

Ken is overseeing several projects throughout the county.

- Bellasara Punchout
- Countryside sub-division
- Magnolia Meadows- construction and compliance seeding / erosion control
- Landings of Sugarcreek, Sect. 6, 7, and 8 and Addition 3 issues + punch out
 - CONTINUAL
- Old Town State Park-Bridge over SR 68
- Central State Tech Facility *under construction
- River Reserve- Sect. 5
- Nathaniel’s Grove, Sect. 11 construction
- Courtyards at Stonehill Village (Construction)
- Pier Storage (Spring Valley Twp.)
- Feedwire Farm Preliminary Plan Review
- Greene Nursing Home – construction
- Topp Storage
- Glenview Condo Retention pond problem with Inlet / Outlet
- Road Widening of Fairgrounds Rd at St. Bridgid School (Grandstone Trace)
- Various Drainage appointments and Lot Reviews
-

Amanda asked for any further business or questions, and none were brought forward.

Education Update:

The Greene/Montgomery Envirothon will be held April 16, Area IV on April 30th in Miami County, and State June 3-4 at Wilmington College. Working on dates for spring events.

Administrator Update:

Amanda reintroduced Alison as ODA Area IV Program Specialist. Amanda recently had a meeting with NRCS about their MOU with the District, waiting on one to sign. Furniture is ordered they will reach out about delivery soon. Area IV Winter meeting at Der Dutchman is on 12/2 at 9:30. OFSWCD Meeting is January 22-23 in Columbus.

Motion made by David Quallen to pay registration to the OFSWCD Annual Meeting. Seconded by Kim Snyder. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes, David Quallen-Yes, Mike Beam-Yes

Agricultural Pollution Abatement Update:

None

Correspondence:

None

Old Business:

- A. Annual Plan of Work November 2024
- B. Committee Reports Urban Committee –
 Education Committee –
 Rural Management –
 Program and Legislative Committee –

New Business:

A. Employee Leave Balances as of November 15, 2024

Employee	Pay Out Liability	Annual (Hours)	Sick (Hours)	Comp (Hours)	Wellness (Hours)	Per Hour
Brandon Corry	\$8,668.75	272.50	943.65	12.75	0.0	\$30.39
Warren McCarren	\$2,771.94	63.55	80.88	29.25	23.0	\$29.87
Amanda McKay	\$18,208.65	337.85	654.42	4.06	0.0	\$36.02
Ken Middleton	\$31,309.02	534.01	1776.92	9.39	0.0	\$33.76
Grace Smith	\$2,511.44	51.20	166.36	43.50	0.0	\$26.52
	\$63,469.80					

- *Includes sick leave

Motion was made by Dave Quallen to accept the Employee Leave Status Report. Seconded Doug Anerson. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes, David Quallen- Yes, Mike Beam-Yes

Financial Reports/Bills to be Paid

Fund	Balance Ending October 31, 2024	# of Deposits	Total Dollar Amount of Deposits	# of Outstanding Bills	Total Dollar Amount For Outstanding Bills
Special	\$702,234.10	1	\$62,976.00	0	\$-
District	\$7,633.13	2	\$297.07	0	\$-
DF StarOhio	\$175,262.90	1	\$746.55	0	\$-

- Security Checking Account Interest for October 2024 – \$0.07
- StarOhio October 2024 Dividend: \$746.55
- October 2024 Special Fund Expenses including salaries and benefits \$34,339.34
- For additional detail see attached spread sheets on expenses paid and to be paid on District and Special Fund accounts.

Motion was made by David Quallen moved to accept the Financial Report. Seconded Kim Snyder. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes, David Quallen-Yes, Mike Beam-Yes

Upcoming Meetings & Events:

- 11/21 Board Meeting- Move due to Thanksgiving
- 12/2 Area IV Winter Meeting- Der Dutchman 10-3
- 12/19 Board Meeting- Move due to Christmas
- 1/21-22 OFSWCD Partnership Meeting
- 1/23 Board Meeting
- 2/8-12 NACD- Salt Lake City

Adjourn:

Motion made by Dave Quallen to adjourn at 7:23 pm. and seconded by Doug Anderson. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes, David Quallen-Yes, Mike Beam-Yes

Mike Beam, Chair

Kim Snyder, Secretary

Amanda McKay, District Director

GCSWCD District Account								
For the Period October 1, 2024 through November 19, 2024								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	10/1/24			Beginning Balance			7,889.86
111100	District Checking	10/24/24	4567	CDJ	GR CO Enviro Serv		297.00	
111100	District Checking	10/24/24	4568	CDJ	Amanda McCay		134.54	
111100	District Checking	10/24/24	R011267	GEN	Oct Tire Sales	297.00		
111100	District Checking	10/30/24	4569	CDJ	Scioto Sign Co Inc		122.26	
111100	District Checking	10/31/24	R011268	GEN	Ck Int	0.07		
111100	District Checking				Change	297.07	553.80	-256.73
		10/31/24			Ending Balance			7,633.13
		11/19/24			Ending Balance			7,633.13
120000	Star Ohio Fund	10/1/24			Beginning Balance			174,516.35
120000	Star Ohio Fund	10/31/24	R011269	GEN	Inc Div Relnv	746.55		
120000	Star Ohio Fund				Change	746.55		746.55
		10/31/24			Ending Balance			175,262.90
		11/19/24			Ending Balance			175,262.90
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

2024 Voucher Activity District Fund							
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date Paid	
Paid per Board Approval							
24-26	Greene County Environmental Services	October Tire Collection	\$ 297.00	4567	940902	10/24/24	Paid
24-27	Amanda McKay	Reimburse for District Uniform Expenses	\$ 134.54	4568	520301	10/24/24	Paid
24-28	Scioto Sign Co	Cooperator of the Year Signs for 2023 and 2024	\$ 122.26	4569	540701	10/30/24	Paid
To be Paid per Board Approval							
None							
	StarOhio Account	Income Dividend Reinvestment	746.55			10/31/24	Accrued
	Reviewed by:			Date:			
	Bradstreet & Associates						
	Fiscal Agent						
	District Director						

GCSWCD Special Fund								
For the Period October 1, 2024 through October 31, 2024								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	10/1/24			Beginning Balance			673,597.44
110000	Special Fund Balance	10/2/24	1058831	CDJ	Verizon Wireless LE155		269.81	
110000	Special Fund Balance	10/3/24		CDJ	Life Insurance LE 1513		41.25	
110000	Special Fund Balance	10/7/24		CDJ	Public Emp. Retirement System		3,404.80	
110000	Special Fund Balance	10/9/24		GEN.	State Funds	62,976.00		
110000	Special Fund Balance	10/9/24	1059326	CDJ	Bradstreet & Associates		360.00	
110000	Special Fund Balance	10/9/24	1059350	CDJ			15.00	
110000	Special Fund Balance	10/10/24	1052195	CDJ	Gr. Co. Services L 152		102.70	
110000	Special Fund Balance	10/17/24	1059820	CDJ	USBank Corporate Payment Syste		302.70	
110000	Special Fund Balance	10/18/24		CDJ	Salaries LE 151		24,684.80	
110000	Special Fund Balance	10/18/24		CDJ	Medicare Matching LE 1513		343.77	
110000	Special Fund Balance	10/18/24		CDJ	Dental Ins		38.40	
110000	Special Fund Balance	10/21/24		CDJ	Health Insurance LE 1513		3,561.39	
110000	Special Fund Balance	10/29/24		CDJ	Workers Compensation LE1512		169.86	
110000	Special Fund Balance	10/30/24	1060672	CDJ	Verizon Wireless LE155		269.86	
110000	Special Fund Balance	10/30/24	1060667	CDJ	Natl. Assoc. Cons. Dist.		775.00	
110000	Special Fund Balance				Current Period Change	62,976.00	34,339.34	28,636.66
		10/31/24			Ending Balance			702,234.10
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

2024 Voucher Activity Special Fund										
VIP	requisition No	Created Date	Vendor	Vendor #	For	Amount	Code	Date	Amount	Status
					Encumbered		015-0014-	Paid	paid	
	24-001210	10/31/24	Verizon Wireless	01297	Cell Phone Services	\$ 300.00	5389.00			Encumbered
					Paid per Board Approval (October)					
	24-001058	9/19/24	Verizon Wireless	01297	Cell Phone Services	\$ 270.00	5389.00	10/2/24	\$ 269.81	Paid
	24-001014	9/9/24	Warren SWCD	3050	Area IV DA Meeting	\$ 15.00	5407.00	10/9/24	\$ 15.00	Paid
	24-001058	9/19/24	Bradstreet & Assoc	850350	Accounting Services	\$ 400.00	5305.00	10/9/24	\$ 360.00	Paid
	24-001058	9/19/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	10/9/24	\$ 102.70	Paid
	24-001058	9/19/24	US Bank Corp	116141	Annual Meeting Supplies	\$ 40.00	5203.00	10/16/24	\$ 32.03	Paid
	24-001081	9/24/24	US Bank Corp	116141	Education Conference	\$ 500.00	5407.00	10/16/24	\$ 75.00	Paid
	24-001131	10/9/24	US Bank Corp	116141	Office and Event Supply	\$ 200.00	5203.00	10/16/24	\$ 195.67	Paid
	24-001155	10/16/24	Verizon Wireless	01297	Cell Phone Services	\$ 300.00	5389.00	10/30/24	\$ 269.86	Paid
	24-001205	10/30/24	NACD	089821	NACD Dues	\$ 775.00	5432.00	10/30/24	\$ 775.00	Paid
					Paid per Board Approval (November)					
	24-001014	9/9/24	US Bank Corp	116141	Sage Accounting Software	\$1,050.00	5305.00	11/19/24	\$ 1,043.00	Paid
	24-001081	9/24/24	US Bank Corp	116141	Education Conference	\$ 500.00	5407.00	11/19/24	\$ 233.74	Paid
	24-001155	10/16/24	US Bank Corp	116141	NACD Registrations	\$3,000.00	5407.00	11/19/24	\$ 2,100.00	Paid
	24-001155	10/16/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 400.00	5203.00	11/19/24	\$ 241.80	Paid
	24-001155	10/16/24	Bradstreet & Assoc	850350	Accounting Services	\$ 400.00	5305.00	11/19/24	\$ 360.00	Paid
	24-001183	10/23/24	John Deere Financial	04136	Repairs to the John Deere Gator	\$ 400.00	5305.00	11/19/24	\$ 293.81	Paid
	24-001185	10/24/24	US Bank Corp	116141	Constant Contact Email Services	\$ 260.00	5305.00	11/19/24	\$ 252.00	Paid
	24-001209	10/31/24	US Bank Corp	116141	Education Supplies	\$ 200.00	5203.00	11/19/24	\$ 58.55	Paid
					To Be Paid per Board Approval					
					Reviewed by:				Date:	
					Bradstreet & Associates					
					Fiscal Agent					
					District Director					