



# GREENE SOIL AND WATER CONSERVATION DISTRICT



## BOARD OF SUPERVISORS MEETING AGENDA THURSDAY, July 25, 2024 – 6:30 P.M. 1363 BURNETT DR – XENIA, OHIO 45385

**Call to Order:** \_\_\_\_\_ **Mike Beam, Chair**

**Board Members Present:**   \_\_\_ Scott Harner, Vice Chair                   \_\_\_ Kim Snyder, Secretary  
   \_\_\_ David Quallen, Fiscal Agent               \_\_\_ Doug Anderson, Alt Fiscal  
   \_\_\_ Mike Beam, Chair

**Staff Present:**  
\_\_\_ Meghan Moser, NRCS DC   \_\_\_ Ken Middleton, Urban Specialist  
\_\_\_ Grace Smith, Education/ PR Specialist                   \_\_\_ Brandon Corry, DM/RS II  
\_\_\_ Amanda McKay, District Director                           \_\_\_ Warren McCarren, Senior Rural Specialist

**Guests:** \_\_\_\_\_

**I. Approval of Minutes of June 27, 2024, Greene SWCD Board Meeting (action)**

Motion: \_\_\_\_\_<sup>2<sup>nd</sup></sup>\_\_\_\_\_

**II. Public Participation** – *(Any person or persons wishing to address the Greene Soil and Water Conservation District Board of Supervisors during their regular and/or special meetings will be given a five-minute period to address the board. The speaker will give his full name and address to the board prior to addressing them. Longer periods of time are to be scheduled prior to a board meeting with the Board’s Administrator Amanda McKay.)*

**III. Staff Reports:**

NRCS Update

- **EQIP**
  - 15 contracts obligated: \$229,837
  - EQIP practice checkouts and construction checks
  - New Applicant site visits
  - Compliance work: Contract modifications and follow ups
  - Area wide folder reviews for NRS on military leave
  - Helping Champaign and Union with writing EQIP contracts
- **CSP**
  - 6 contracts completed. May be more selected up until September
  - Area wide folder reviews for NRS on military leave
- **CRP**
  - 3 new potential sign ups
- **CTA**
  - Visits as needed/called

### Ag Update

- Hines Tile
- Doug Swaim Tile
- Joe Krajicek Tile
- Collins Tile
- Jamie Arthur High Tunnel
- Nathan Collett WW
- Josh Bingamon WW
- John Beam WW
- Bob Hiney WW
- Alan Anderson WW
- Ryan Barclay WW
- Aidan Kolbe WW
- David Trexler WW
- Cole Hiser WW
- Ruby Turner WW
- Kenny Beam WW and Tile
- Jeff Peterson WW
- Bob Jones WW
- Chad Mason WW
- Pond Calls
- EQIP Farm Inventory and Evaluation Visits
- Misc drainage appointments

### H2Ohio

- Waiting on reimbursements
- Application period is closed
- 33 contracts (all signed)
- 79,878.90 acres enrolled and will be managed by Greene SWCD
- Co-Hosting an Ohio Pays/OACI Open House with Sunrise 8/7/24 9-4

### Ditch Maintenance Update

- Lot Splits
- Assessments due in September with reports
- Compiling list of repairs for Fall and Winter
- Maintenance of Gator fuel system, rough/no idle
- Mowing almost completed
- 

### Agricultural Pollution Abatement Update

- None

### Urban Update

- Bellasara 5 Seeded on hold
- 811 Space Dr. Water Quality Basin approval. Meeting EPA NPDES conditions of permit.
- Popeyes Chicken (Wilmington Pk.) Sub-surface storage still needs maintenance
  - old bldg. removed and under construction
- Sugar Point site inspection and construction.
- Magnolia Meadows- construction
- Landings of Sugarcreek, Sect. 6, 7, and 8 and Addition 3 issues + punch out
  - CONTINUAL
- Old Town State Park-detention Pond not completed
- Central State (Shorter Dr.) housing construction
- Central State Housing \*under review
- Central State Maintenance Facility \*under review for Stormwater
- Germain Ford – pond problems continue, working with Engineering to find why there is not infiltration
- White Barn Trail (Sect. 2) construction / bond release.
- River Reserve- bond release, Sect. 4 and 2
- Nathaniel's Grove, Sect. 11 construction
- Courtyards at Stonehill Village (Construction)
- Beaver Park Industrial Park

- Glenview Condo
- Road Widening of Fairgrounds Rd at St. Bridgid School
- Smith Rd- smell complaint
- Windermere retention pond maintenance investigation
- Various Drainage appointments.

Education Update

- Envirothon
  - Beavercreek placed 2<sup>nd</sup> overall at the State Envirothon contest at the beginning of June
- Presented at Ag Ed Summer Conference on June 11
- Prepping for fair
- Name tags are made, and logoed shirts are done, so are giveaways

Administrator Update

- Tire Collection- next September
- Working on new MOU with Village of Cedarville for Urban work
- More progress on Grace’s federal credentials and email address
- Have forms ready to sign for Star Ohio Accounts- need notary (that cannot be me)
- Annual Meeting location- Jasper Hills \$150 deposit, make decisions on food
- Need new 4 CCE computers for office (Amanda, Ken, Grace, Brandon)- need meeting to update MOU with NRCS
- Getting quote on new office furniture

**IV. Correspondence**

- None

**V. Old Business**

A. Annual Plan of Work: July 2024

B. Committee Reports: ~~06/01~~ Urban Committee –  
 Education Committee –  
 Rural Management –  
 Program and Legislative Committee –

**VI. New Business**

A. Employee Leave Balances as of July 12, 2024

Employee	Pay Out Liability	Annual (Hours)	Sick (Hours)	Comp (Hours)	Wellness (Hours)	Per Hour
Brandon Cory	\$7,296.83	231.10	900.81	16.25	0.0	\$29.50
Warren McCarren	\$1,882.10	35.65	51.48	29.25	78.0	\$29.00
Amanda McKay	\$19,547.97	382.05	611.53	24.06	0.0	\$34.97
Ken Middleton	\$28,907.04	560.21	1770.30	1.64	0.0	\$32.78
Grace Smith	\$1,575.39	31.30	141.67	29.88	8.0	\$25.75
	\$59,209.32					

- \*Includes Sick Leave

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

**VII. Financial Reports/Bills to be Paid (action)**

<b>Fund</b>	<b>Balance Ending June 30, 2024</b>	<b># of Deposits</b>	<b>Total Dollar Amount of Deposits</b>	<b># of Outstanding Bills</b>	<b>Total Dollar Amount For Outstanding Bills</b>
Special	\$714,599.60	0	\$-	0	\$-
District	\$161,573.66	3	\$34,450.57	1	\$_____
District CD- Matures 8/7/24 (API Variable Rate 5.385%)	\$ 22,909.82	0	\$-	N/A	N/A

- Security Checking Account Interest for June 2024 – \$83.04
- Security CD Interest, interest accrued as of 7/16 \$236.58
- June 2024 Special Fund Expenses including salaries and benefits \$42,861.43
- For additional detail see attached spread sheets on expenses paid and to be paid on District and Special Fund accounts.

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

**VIII: Upcoming Meetings & Events**

- 7/25 Board Meeting/TAG
- 8/7 H2Ohio Workday with Sunrise
- 8/15 Elected Officials Tour
- 8/17 Ag Tour
- 9/12 Annual Meeting and Election

**IX. Adjourn:**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Time: \_\_\_\_\_

GCSWCD District Account								
For the Period June 1, 2024 through July 25, 2024								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	6/1/24			Beginning Balance			127,123.09
111100	District Checking	6/14/24	R011252	GEN	Crop & Pond Clinic	536.03		
111100	District Checking	6/14/24	R011253	GEN	Rain Barrel Worksh	400.00		
111100	District Checking	6/14/24	R011254	GEN	OFSWCD Cont Agre	33,232.50		
111100	District Checking	6/27/24	R011256	GEN	TAG JUNE COLLEC	199.00		
111100	District Checking	6/27/24	4559	CDJ	Ohio Woodland Journal		80.00	
111100	District Checking	6/27/24	4560	CDJ	Jasper Kitchen & Bar		150.00	
111100	District Checking	6/27/24	4561	CDJ	Greene County Environmental Se		199.00	
111100	District Checking	6/28/24	R011259	GEN	CK INT	83.04		
	<b>District Checking</b>	<b>6/30/24</b>			<b>Ending Balance</b>			<b>161,144.66</b>
111100	District Checking	7/25/24	R011257	GEN	H2Ohio Tarp Reimbt	1,075.00		
111100	District Checking	7/25/24	R011258	GEN	July TAG	134.00		
<b>111100</b>	<b>District Checking</b>	<b>7/25/24</b>			<b>Ending Balance</b>			<b>162,353.66</b>
130000	CD Security Natl. Bank	6/1/24			Beginning Balance			22,909.82
	<b>CD Security Natl. Bank</b>	<b>6/30/24</b>			<b>Ending Balance</b>			<b>22,909.82</b>
<b>130000</b>	<b>CD Security Natl. Bank</b>	<b>7/25/24</b>			<b>Ending Balance</b>			<b>22,909.82</b>
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

2024 Voucher Activity District Fund							
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date Paid	
<b>Paid per Board Approval</b>							
24-17	Ohio Woodland Journal	4 library subscriptions	\$ 80.00	4559	540701	6/27/24	Paid
24-18	Jasper Kitchen + Bar	Annual Meeting Deposit	\$ 150.00	4560	540902	6/27/24	Paid
24-19	Greene County Environmental Services	June Tire Collection	\$ 199.00	4561	540902	6/27/24	Paid
<b>To be Paid per Board Approval</b>							
24-20	Greene County Environmental Services	July Tire Collection	\$ 134.00	4562	540902	7/25/24	To be Paid
	District CD held by Park Bank	Matures Aug 7, 2024 5.3880%	\$22,909.82				
	Reviewed by:			Date:			
	Bradstreet & Associates	_____		_____			
	Fiscal Agent	_____		_____			
	District Director	_____		_____			

GCSWCD Special Fund								
For the Period June 1, 2024 through June 30, 2024								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	6/1/24			Beginning Balance			759,061.03
110000	Special Fund Balance	6/4/24		CDJ	Life Insurance LE 1513		39.50	
110000	Special Fund Balance	6/4/24	1050440	CDJ	Verizon Wireless LE155		229.45	
110000	Special Fund Balance	6/18/24		CDJ	Public Emp. Retirement System		5,993.58	
110000	Special Fund Balance	6/18/24	1051514	CDJ	USBank Corporate Payment Syste		871.09	
110000	Special Fund Balance	6/18/24	1051510	CDJ	Bradstreet & Associates		364.00	
110000	Special Fund Balance	6/20/24	1802047	CDJ	Gr. Co. Services L 152		221.08	
110000	Special Fund Balance	6/21/24		CDJ	Health Insurance LE 1513		3,384.00	
110000	Special Fund Balance	6/21/24		CDJ	Dental Ins		35.88	
110000	Special Fund Balance	6/26/24		CDJ	Workers Compensation LE1512		640.50	
110000	Special Fund Balance	6/28/24		CDJ	Salaries LE 151		30,651.10	
110000	Special Fund Balance	6/28/24		CDJ	Medicare Matching LE 1513		431.25	
110000	Special Fund Balance				Current Period Change		42,861.43	-42,861.43
		<b>6/30/24</b>			<b>Ending Balance</b>			<b>716,199.60</b>
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

2024 Voucher Activity Special Fund									
VIP	Created	Vendor	Vendor #	For	Amount	Code	Date	Amount	Status
No	Date					015-0014-	Paid	paid	
<b>Encumbered</b>									
24-000776	7/3/24	US Bank Corp	116141	Federal Computers for Office Staff	\$ 3,800.00	5203.00			Encumbered
24-000816	7/16/24	Verizon Wireless	01297	Cell Phone Services	\$ 240.00	5389.00			Encumbered
24-000816	7/16/24	Bradstreet & Assoc	850350	Accounting Services	\$ 400.00	5305.00			Encumbered
24-000816	7/16/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 400.00	5203.00			Encumbered
24-000817	7/16/24	US Bank Corp	116141	Education and Office Needs	\$ 400.00	5203.00			Encumbered
<b>Paid per Board Approval (June)</b>									
24-000568	5/8/24	Verizon Wireless	01297	Cell Phone Services	\$ 400.00	5389.00	6/4/24	\$ 229.45	Paid
24-000599	5/16/24	US Bank Corp	116141	Office Needs	\$ 300.00	5203.00	6/18/24	\$ 296.62	Paid
24-000648	5/31/24	US Bank Corp	116141	Education Supplies	\$ 500.00	5203.00	6/18/24	\$ 366.47	Paid
24-000648	5/31/24	Bradstreet & Assoc	850350	Accounting Services	\$ 500.00	5305.00	6/18/24	\$ 364.00	Paid
24-000648	5/31/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	6/18/24	\$ 221.08	Paid
24-000687	6/10/24	US Bank Corp	116141	Add logos to workshirts	\$ 200.00	5203.00	6/18/24	\$ 200.00	Paid
24-000716	6/18/24	US Bank Corp	116141	Linc Pass Parking	\$ 8.00	5407.00	6/18/24	\$ 8.00	Paid
<b>Paid per Board Approval (July)</b>									
24-000775	7/3/24	Verizon Wireless	01297	Cell Phone Services	\$ 400.00	5389.00	7/9/24	\$ 229.45	Paid
24-000776	7/3/24	Bradstreet & Assoc	850350	Accounting Services	\$ 400.00	5305.00	7/9/24	\$ 360.00	Paid
24-000776	7/3/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	7/9/24	\$ 287.13	Paid
24-000696	6/11/24	US Bank Corp	116141	Advertising and Giveaways	\$ 1,925.00	5408.00	7/16/24	\$ 1,898.86	Paid
24-000793	7/9/24	US Bank Corp	116141	Education and Office Needs	\$ 400.00	5203.00	7/16/24	\$ 36.70	Paid
Reviewed by:									
Bradstreet & Associates									
Fiscal Agent									
District Director									
							Date:		