

**Minutes of the August 22, 2024, Board of Supervisors
Greene Soil & Water Conservation District**



Place: Greene SWCD, 1363 Burnett Dr. Xenia, OH 45385

Call to order: Mike Beam, Chair

Time: 5:28 p.m.

Board Members Present: Mike Beam Kim Snyder Scott Harner
 David Quallen Doug Anderson

Staff Present:

Meghan Moser, NRCS DC Ken Middleton, Urban Specialist
 Grace Smith, Education/PR Specialist Brandon Corry, DM/RS II
 Amanda McKay, District Director Warren McCarren, Rural Specialist Emeritus

Guests:

none

Approval of minutes:

Mike asked for a motion to approve the minutes of the July Board Meeting.

Motion made by Kim Snyder to accept the minutes above as presented. Seconded by Doug Anderson. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes, David Quallen-Yes, Mike Beam-Yes

Public Participation:

None

NRCS Update:

Meghan gave an update on all NRCS activities. Meghan has been working on EQIP contracts, fifteen applicants were selected for funding, totaling \$229,837. Two more were accepted for funding for an additional \$215,892. EQIP practices and construction are being checked, as well as new site visits. There are 5 CSP and 5 EQIP applications for reassessment in Union and Madison County StewardLink. Six CSP contracts have been completed. CRP waterways are under construction. Amanda asked for any further business or questions, and none were brought forward.

Ag Update:

Warren gave an update on the construction projects. This past month, we have been busy with tile and waterway projects:

- Doug Swaim Tile
- Joe Krajicek Tile
- Jamie Arthur High Tunnel
- Nathan Collett WW
- Josh Bingamon WW
- John Beam WW
- Bob Hiney WW
- Alan Anderson WW
- Aidan Kolbe WW
- Mark Hartman WW
- Cole Hiser WW
- Ruby Turner WW
- Kenny Beam WW and Tile
- Bob Jones WW
- Chad Mason WW
- Pond Calls
- EQIP Farm Inventory and Evaluation Visits
- Misc drainage appointments

Amanda asked for any further business or questions, and none were brought forward

H2Ohio:

Waiting on the 1st check to come in, and working on the Nutrient Management Plan portion of contracts.

Ditch Maintenance Update:

Lot Splits are complete. Assessments are due in September with reports and budget. Working on list of repairs for after harvest season. Currently working on bottom spraying and cattail control.

Urban Update:

Ken is overseeing several projects throughout the county.

- Bellasara 5 Seeded on hold.
- 811 Space Dr. Water Quality Basin approval. Meeting EPA NPDES conditions of permit.
- Popeyes Chicken (Wilmington Pk.) Sub-surface storage still needs maintenance.
 - old bldg. removed and under construction.
- Sugar Point site inspection and construction.
- Magnolia Meadows- construction
- Landings of Sugarcreek, Sect. 6, 7, and 8 and Addition 3 issues + punch out
 - CONTINUAL
- Old Town State Park-detention Pond not completed.
- Central State (Shorter Dr.) housing construction
- Central State Housing *under review
- Central State Maintenance Facility *under review for Stormwater
- Germain Ford – pond problems continue, working with Engineering to find why there is not infiltration.
- White Barn Trail (Sect. 2) construction / bond release.
- River Reserve- bond release, Sect. 4 and 2
- Nathaniel’s Grove, Sect. 11 construction
- Courtyards at Stonehill Village (Construction)
- Beaver Park Industrial Park
- Glenview Condo
- Road Widening of Fairgrounds Rd at St. Bridgid School
- Smith Rd- smell complaint
- Windermere retention pond maintenance investigation
- Various Drainage appointments.

Amanda asked for any further business or questions, and none were brought forward.

Education Update:

Fair week went well. We had a plant raffle with plants from Siebenthalers, plant lifecycle bracelets for kids, shared SWCD information. The rainfall simulator came in. Ag Tour and Commissioners tour went well with stops at the office, Mike Beams, Warren McCarren’s and Reinhold Finkes’ farms. The school year is starting, reaching out for programs. Forestry Walk is on Sept. 18th at Camp Joy from 6-8PM

Amanda asked for any further business or questions, and none were brought forward.

Administrator Update:

Tire collection is set for September 26. There has been no progress on Grace’s federal credentials. New CCE laptops have shipped. StarOhio Account is ready to go, need to decide how much to keep in local checking and how much to transfer to the new account.

Motion made by Dave Quallen to keep around \$10,000 in checking with transferring at the District Directors discretion. Seconded by Scott Harner. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes, David Quallen-Yes, Mike Beam-Yes

Have a meeting coming up to update the MOU with NRCS. The Greene County Farm Forum is asking for a \$200 donation for their scholarship, this is a \$100 more than last year.

Motion made by Dave Quallen to donate \$200 for Farm Forum scholarship. Seconded by Doug Anderson. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes, David Quallen-Yes, Mike Beam-Yes

We are getting a quote on new office furniture. The price for the website is increasing for next year from \$90 to \$185/or \$160 this is to cover ADA requirement updates.

Motion made by Dave Quallen to approve price increase. Seconded by Scott Harner. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes, David Quallen-Yes, Mike Beam-Yes

Agricultural Pollution Abatement Update:

None

Correspondence:

None

Old Business:

- A. Annual Plan of Work August 2024
- B. Committee Reports Urban Committee –
 Education Committee –
 Rural Management –
 Program and Legislative Committee –

New Business:

A. Employee Leave Balances as of August 9, 2024

Employee	Pay Out Liability	Annual (Hours)	Sick (Hours)	Comp (Hours)	Wellness (Hours)	Per Hour
Brandon Corry	\$8,187.73	240.30	910.81	37.25	0.0	\$29.50
Warren McCarren	\$2,148.90	41.85	60.80	32.25	63.0	\$29.00
Amanda McKay	\$18,366.42	359.45	620.78	10.56	0.0	\$34.97
Ken Middleton	\$31,198.37	563.11	1763.62	4.64	0.0	\$32.78
Grace Smith	\$1,802.50	37.50	145.97	32.50	8.0	\$25.75
	\$61,703.91					

- *Includes sick leave

Motion was made by David Quallen to accept the Employee Leave Status Report. Seconded Kim Snyder. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner - Yes, David Quallen-Yes

Employee Evaluations

ENTER EXECUTIVE SESSION: 7:15 pm

Motion was made by David Quallen to enter executive session for the purpose of Employee Evaluations. Seconded by Scott Harner. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Scott Harner- Yes, Mike Beam- Yes David Quallen- Yes, Doug Anderson- Yes

EXITED: 8:51 pm

Motion was made by Kim Snyder to provide a cost-of-living wage adjustment of 3% to our employees. Seconded by Doug Anderson. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Scott Harner- Yes, Mike Beam- Yes David Quallen- Yes, Doug Anderson- Yes

Financial Reports/Bills to be Paid

Fund	Balance Ending July 31, 2024	# of Deposits	Total Dollar Amount of Deposits	# of Outstanding Bills	Total Dollar Amount For Outstanding Bills
Special	\$714,599.60	0	\$-	0	\$-
District	\$161,573.66	3	\$1,317.52	1	\$134.00
DF StarOhio	\$0.00				
District CD- Closed Out on 8/12/24)	\$ 22,909.82	0	\$-	N/A	N/A

- Security Checking Account Interest for June 2024 – \$108.52
- Security CD Interest, at 8/6/24 \$310.94, at closing 8/12/24 \$16.98
 - Balance transferred back to checking at closing \$23,237.74
- July 2024 Special Fund Expenses including salaries and benefits \$34,567.82
- For additional detail see attached spread sheets on expenses paid and to be paid on District and Special Fund accounts.
- ***Motion was made by David Quallen to accept the Financial Report. Seconded by Doug Anderson. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner - Yes, David Quallen-Yes***

Upcoming Meetings & Events:

9/12 Annual Meeting and Election

9/18 Forestry Walk

9/26 TAG

9/26 Board Meeting

Adjourn:

Motion made by Kim Snyder to adjourn at 7:58 pm. and seconded by Dave Quallen. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes, David Quallen-Yes

Mike Beam, Chair

Kim Snyder, Secretary

Amanda McKay, District Director

GCSWCD District Account								
For the Period July 1, 2024 through August 20, 2024								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	7/1/24			Beginning Balance			161,144.66
111100	District Checking	7/25/24	R011257	GENJ	H2Ohio Tarp Reimbursement	1,075.00		
111100	District Checking	7/25/24	R011258	GENJ	July TAG	134.00		
111100	District Checking	7/25/24	4562	CDJ	GR CO Env Ser		185.00	
111100	District Checking	7/31/24	R011261	GENJ	Ck Int	108.52		
		7/31/24			Ending Balance			162,277.18
111100	District Checking	8/5/24	R011260	GENJ	July TAG	51.00		
111100	District Checking	8/12/24		GENJ	CD transfered to Ck	23,237.74		
111100	District Checking	8/15/24	4563	CDJ			1,760.00	
		8/20/24			Ending Balance			183,605.92
130000	CD Security Natl. Bank	7/31/24			Balance			22,909.82
130000	CD Security Natl. Bank	8/6/24		GENJ	Aug Int	310.94		
130000	CD Security Natl. Bank	8/12/24		GENJ	Int from renewal to close	16.98		23,237.74
130000	CD Security Natl. Bank	8/12/24		GENJ	CD transfered to Ck		23,237.74	
130000	CD Security Natl. Bank	8/20/24			Ending Balance			Zero
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

2024 Voucher Activity District Fund							
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date Paid	
Paid per Board Approval (July)							
24-20	GR CO Enviro Serv	July Tire Collection	\$ 185.00	4562	540902	7/25/24	Paid
Paid per Board Approval (August)							
24-21	Shoelaces Catering	Tri-County Commissioners Tour	\$ 1,760.00	4563	540902	8/15/24	Paid
To be Paid per Board Approval							
24-22	Greene Giving	Greene County Farm Forum	\$ 200.00	4564	540902	8/22/24	To be Paid
	District CD held by Park Bank	Closed Out and Transferred back to Checking 8/12/24	\$ 23,237.74				
	District Fund Star Ohio Account	To be funded after the August Meeting	\$ -				
	Reviewed by:			Date:			
	Bradstreet & Associates						
	Fiscal Agent						
	District Director						

GCSWCD Special Fund								
For the Period July 1, 2024 through July 31, 2024								
Account ID	Account Description	Date	Reference	Jrnl	Trans Descriptic	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	7/1/24			Beginning Balance			716,199.60
110000	Special Fund Balance	7/8/24		CDJ	Life Insurance LE 1513		39.50	
110000	Special Fund Balance	7/9/24	1052826	CDJ	Bradstreet & Associates		360.00	
110000	Special Fund Balance	7/9/24	1052827	CDJ	Verizon Wireless LE155		229.45	
110000	Special Fund Balance	7/10/24	1052017	CDJ	Gr. Co. Services L 152		287.13	
110000	Special Fund Balance	7/15/24		CDJ	Public Emp. Retirement System		3,404.80	
110000	Special Fund Balance	7/16/24	1053428	CDJ	USBank Corporate Payment Syste		1,935.56	
110000	Special Fund Balance	7/24/24		CDJ	Health Insurance LE 1513		3,384.00	
110000	Special Fund Balance	7/24/24		CDJ	Dental Ins		35.88	
110000	Special Fund Balance	7/24/24		CDJ	Workers Compensation LE1512		232.04	
110000	Special Fund Balance	7/26/24		CDJ	Salaries LE 151		24,320.00	
110000	Special Fund Balance	7/26/24		CDJ	Medicare Matching LE 1513		339.46	
110000	Special Fund Balance				Current Period Change		34,567.82	-34,567.82
		7/31/24			Ending Balance			681,631.78
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

2024 Voucher Activity Special Fund										
VIP	requisition No	Created Date	Vendor	Vendor #	For	Amount	Code	Date	Amount paid	Status
							015-0014-	Paid		
					Encumbered					
	24-000776	7/3/24	US Bank Corp	116141	Federal Computers for Office Staff	\$ 3,800.00	5203.00			Encumbered
	24-000890	8/5/24	Verizon Wireless	01297	Cell Phone Services	\$ 400.00	5389.00			Encumbered
					Paid per Board Approval (July)					
	24-000775	7/3/24	Verizon Wireless	01297	Cell Phone Services	\$ 400.00	5389.00	7/9/24	\$ 229.45	Paid
	24-000776	7/3/24	Bradstreet & Assoc	850350	Accounting Services	\$ 400.00	5305.00	7/9/24	\$ 360.00	Paid
	24-000776	7/3/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	7/9/24	\$ 287.13	Paid
	24-000696	6/11/24	US Bank Corp	116141	Advertising and Giveaways	\$ 1,925.00	5408.00	7/16/24	\$ 1,898.86	Paid
	24-000793	7/9/24	US Bank Corp	116141	Education and Office Needs	\$ 400.00	5203.00	7/16/24	\$ 36.70	Paid
					Paid per Board Approval (August)					
	24-000816	7/16/24	Verizon Wireless	01297	Cell Phone Services	\$ 240.00	5389.00	8/2/24	\$ 229.55	Paid
	24-000816	7/16/24	Bradstreet & Assoc	850350	Accounting Services	\$ 400.00	5305.00	8/20/24	\$ 360.00	Paid
	24-000816	7/16/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 400.00	5203.00	8/20/24	\$ 328.75	Paid
	24-000817	7/16/24	US Bank Corp	116141	Education and Office Needs	\$ 400.00	5203.00	8/20/24	\$ 136.96	Paid
	24-000854	7/25/24	The Printing Center	08922	Brochures and Annual Meeting Postcards	\$ 800.00	5408.00	8/20/24	\$ 249.20	Paid
	24-000926	8/13/24	Warren SWCD	3050	Area IV DA Meeting	\$ 15.00	5407.00	8/20/24	\$ 15.00	Paid
					Reviewed by:				Date:	
					Bradstreet & Associates					
					Fiscal Agent					
					District Director					