



GREENE SOIL AND WATER CONSERVATION DISTRICT



BOARD OF SUPERVISORS MEETING AGENDA THURSDAY, October 24, 2024 – 6:30 P.M. 1363 BURNETT DR – XENIA, OHIO 45385

Call to Order: _____ **Mike Beam, Chair**

Board Members Present: ___ Scott Harner, Vice Chair ___ Kim Snyder, Secretary
 ___ David Quallen, Fiscal Agent ___ Doug Anderson, Alt Fiscal
 ___ Mike Beam, Chair

Staff Present:
___ Meghan Moser, NRCS DC ___ Ken Middleton, Urban Specialist
___ Grace Smith, Education/ PR Specialist ___ Brandon Corry, DM/RS II
___ Amanda McKay, District Director ___ Warren McCarren, Senior Rural Specialist

Guests: _____

I. Approval of Minutes of September 26, 2024, Greene SWCD Board Meeting (action)

Motion: _____^{2nd}_____

II. Public Participation – *(Any person or persons wishing to address the Greene Soil and Water Conservation District Board of Supervisors during their regular and/or special meetings will be given a five-minute period to address the board. The speaker will give his full name and address to the board prior to addressing them. Longer periods of time are to be scheduled prior to a board meeting with the Board’s Administrator Amanda McKay.)*

III. Staff Reports:

NRCS Update

- **EQIP**
 - New Applicant and CTA site visits
- **CSP**
 - CSP payment time! 24 Active CSP Contracts
- **CRP**
 - FY26 Re-enroll site visits to begin after harvest
 - CRP Waterway reviews for PIP payments
- **Other**
 - Xenia SCT selections made – Sarah Moore begins Dec 1st
 - Cultural Resources Training Completed Oct 21st
 - Grazing Training Oct 8th

Ag Update

- Doug Swaim Tile
- Joe Krajicek Tile

- Jamie Arthur High Tunnel
- Nathan Collett WW
- Josh Bingamon WW
- John Beam WW
- Bob Hiney WW
- Aidan Kolbe WW
- Mark Hartman WW
- Cole Hiser WW
- Ruby Turner WW
- Kenny Beam WW and Tile
- Bob Jones WW
- Chad Mason WW
- Pond Calls - Gary Jenkins Fairgrounds
- EQIP Farm Inventory and Evaluation Visits
- Misc drainage appointments

H2Ohio

- Waiting on 1st check- Should be here Mid- November
 - Currently sitting around \$17,300 worth of billable staff expenses to the program
- Starting to work on the Nutrient Management Plan portion of the contracts
- 1 plan completely submitted- only P2 contract signed in the State

Ditch Maintenance Update

- Gator to Agpro for service
 - Working on quotes for replacement: have Kubota and John Deere
- Beaver dam removal
- Fallen tree removals
- Winterizing equipment for off season storage
- Compiling list of repairs for after harvest, meeting with contractors

Agricultural Pollution Abatement Update

- None

Urban Update

- Bellasara Punchout
- Countryside sub-division
- Magnolia Meadows- construction and compliance seeding / erosion control
- Landings of Sugarcreek, Sect. 6, 7, and 8 and Addition 3 issues + punch out
 - CONTINUAL
- Old Town State Park-Bridge over SR 68
- Central State Tech Facility *under construction
- Germain Ford – pond is dry. All water infiltrated.
- White Barn Trail (Sect. 2) construction / bond release.
- River Reserve- Sect. 5
- Nathaniel's Grove, Sect. 11 construction
- Courtyards at Stonehill Village (Construction)
- Pier Storage (Spring Valley Twp.)
- Feedwire Farm Preliminary Plan Review
- Greene Nursing Home - construction
- Glenview Condo Retention pond problem with Inlet / Outlet
- Road Widening of Fairgrounds Rd at St. Bridgid School (Grandstone Trace)
- Various Drainage appointments and Lot Reviews
- Topp Storage (Spring Valley)

Education Update

- Helping Beaver creek Tree Advisory Committee set up their own tree sale
- Educator's Conference in Sauder Village
- Working with a Beaver creek Girl Scout Troop

Administrator Update

- Tire Collection- this was the last one until the Spring

- Grace has her NRCS Security Clearance! Including card and email
- New CCE laptops – all have arrived
- StarOhio Account is active- and doing very well
- Had meeting about MOU with NRCS- waiting on one to sign
- Furniture is on order- did not need to pre-pay
- NACD- Amanda, Doug, Kim, and anyone else? need to register by 12/20
- Holiday Meetings. November Meeting 11/21? December 12/19?
- Greene County Auditor Retiring as of 10/31
-

IV. Correspondence

- None

V. Old Business

A. Annual Plan of Work: October 2024

B. Committee Reports: ~~@@@~~Urban Committee –
 Education Committee –
 Rural Management –
 Program and Legislative Committee –

VI. New Business

A. Employee Leave Balances as of September 20, 2024

Employee	Pay Out Liability	Annual (Hours)	Sick (Hours)	Comp (Hours)	Wellness (Hours)	Per Hour
Brandon Corry	\$ 8,698.08	254.10	925.25	40.75	0.0	\$29.50
Warren McCarren	\$ 2,795.60	51.15	71.86	45.25	0.0	\$29.00
Amanda McKay	\$ 18,606.05	358.05	635.79	15.06	0.0	\$34.97
Ken Middleton	\$ 30,365.75	527.71	1774.38	14.64	0.0	\$32.78
Grace Smith	\$ 2,299.48	38.80	157.46	50.50	0.0	\$25.75
	\$ 62,764.95					

- *Includes Sick Leave

Motion: _____ 2nd _____

VII. Financial Reports/Bills to be Paid (action)

Fund	Balance Ending September 30, 2024	# of Deposits	Total Dollar Amount of Deposits	# of Outstanding Bills	Total Dollar Amount For Outstanding Bills
Special	\$670,237.30	0	\$	0	\$-
District	\$8,805.86	2	\$716.84	2	\$134.54 + _____
DF StarOhio	\$174,516.35	1	\$755.49	0	\$-

- Security Checking Account Interest for September 2024 – \$0.84
- StarOhio September 2024 Dividend: \$755.49
- September 2024 Special Fund Expenses including salaries and benefits \$36,914.86

- For additional detail see attached spread sheets on expenses paid and to be paid on District and Special Fund accounts.

- DF: October Tire Collection \$ _____

Motion: _____ 2nd _____

VIII: Upcoming Meetings & Events

- 11/21 Board Meeting- Move due to Thanksgiving
- 12/2 Area IV Winter Meeting- Der Dutchman 10-3
- 12/19 Board Meeting- Move due to Christmas
- 1/21-22 OFSWCD Partnership Meeting
- 1/23 Board Meeting
- 2/8-12 NACD- Salt Lake City

IX. Adjourn:

Motion: _____ 2nd _____ Time: _____

GCSWCD District Account								
For the Period September 1, 2024 through October 18, 2024								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	9/1/24			Beginning Balance			10,089.26
111100	District Checking	9/12/24	4565	CDJ	Jasper Kitchen & Bar		2,200.24	
111100	District Checking	9/26/24	R011264	GEN	Tire Collection	716.00		
111100	District Checking	9/26/24	4566	CDJ	Greene County Environmental Se		716.00	
111100	District Checking	9/30/24	R011265	GEN	Ck Int	0.84		
		9/30/24			Ending Balance			7,889.86
		10/18/24			Ending Balance			7,889.86
120000	Star Ohio Fund	9/1/24			Beginning Balance			173,760.86
120000	Star Ohio Fund	9/30/24	R011266	GEN	Inc Div Reinvestmer	755.49		
		9/30/24			Ending Balance			174,516.35
		10/18/24			Ending Balance			174,516.35
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

2024 Voucher Activity District Fund							
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date Paid	
Paid per Board Approval							
24-24	Jasper Kitchen + Bar	Annual Meeting Food and Rental	\$ 2,200.24	4565	940902	9/12/24	Paid
24-25	Greene County Environmental Services	September Tire Collection	\$ 716.00	4566	540902	9/26/24	Paid
To be Paid per Board Approval							
24-26	Greene County Environmental Services	October Tire Collection		4567	540902	10/24/24	To be Paid
24-27	Amanda McKay	Reimburse for District Unifrom Expenses	\$ 134.54	4568	520301	10/24/24	To be Paid
StarOhio Account Activity							
	StarOhio	Income Dividend Reinvestment	755.49			9/30/24	Accrued
	Reviewed by:			Date:			
	Bradstreet & Associates	_____		_____			
	Fiscal Agent	_____		_____			
	District Director	_____		_____			

GCSWCD Special Fund								
For the Period September 1, 2024 through September 30, 2024								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	9/1/24			Beginning Balance			710,512.30
110000	Special Fund Balance	9/4/24		CDJ	Life Insurance LE 1513		41.25	
110000	Special Fund Balance	9/9/24		CDJ	Public Emp. Retirement System		3,404.80	
110000	Special Fund Balance	9/9/24	1057040	CDJ	Bradstreet & Associates		360.00	
110000	Special Fund Balance	9/9/24	1057041	CDJ	Verizon Wireless LE155		260.61	
110000	Special Fund Balance	9/11/24	1052162	CDJ	Gr. Co. Services L 152		285.72	
110000	Special Fund Balance	9/19/24		CDJ	Health Insurance LE 1513		3,561.39	
110000	Special Fund Balance	9/20/24		CDJ	Salaries LE 151		24,320.00	
110000	Special Fund Balance	9/20/24		CDJ	Medicare Matching LE 1513		338.48	
110000	Special Fund Balance	9/20/24	1057939	CDJ	USBank Corporate Payment Syste		3,704.86	
110000	Special Fund Balance	9/20/24	1057929	CDJ	Dean's Storage LLC		432.00	
110000	Special Fund Balance	9/24/24		CDJ	Workers Compensation LE1512		167.35	
110000	Special Fund Balance	9/26/24		CDJ	Dental Ins		38.40	
110000	Special Fund Balance				Change		36,914.86	-36,914.86
		9/30/24			Ending Balance			673,597.44
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

2024 Voucher Activity Special Fund									
VIP	Created	Vendor	Vendor #	For	Amount	Code	Date	Amount	Status
No	Date					015-0014-	Paid	paid	
Encumbered									
24-001014	9/9/24	US Bank Corp	116141	Sage Accounting Software	\$ 1,050.00	5305.00			Encumbered
24-001155	10/16/24	US Bank Corp	116141	NACD Registrations	\$ 3,000.00	5407.00			Encumbered
24-001155	10/16/24	Verizon Wireless	01297	Cell Phone Services	\$ 300.00	5389.00			Encumbered
24-001155	10/16/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 400.00	5203.00			Encumbered
24-001155	10/16/24	Bradstreet & Assoc	850350	Accounting Services	\$ 400.00	5305.00			Encumbered
Paid per Board Approval (Sept)									
24-000890	8/5/24	Verizon Wireless	01297	Cell Phone Services	\$ 400.00	5389.00	9/9/24	\$ 260.61	Paid
24-000965	8/23/24	Bradstreet & Assoc	850350	Accounting Services	\$ 400.00	5305.00	9/9/24	\$ 360.00	Paid
24-000965	8/23/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 400.00	5203.00	9/10/24	\$ 285.72	Paid
24-000776	7/3/24	US Bank Corp	116141	Federal Computers for Office Staff	\$ 3,800.00	5203.00	9/19/24	\$ 3,700.44	Paid
24-000965	8/23/24	US Bank Corp	116141	Education and Office Supply	\$ 500.00	5203.00	9/19/24	\$ 4.42	Paid
24-001020	9/10/24	Deans Storage	3238	Storage Unit Rental (Pct, Nov, Dec, Jan 25)	\$ 432.00	5305.00	9/19/24	\$ 432.00	Paid
Paid per Board Approval (Oct)									
24-001058	9/19/24	Verizon Wireless	01297	Cell Phone Services	\$ 270.00	5389.00	10/2/24	\$ 269.81	Paid
24-001014	9/9/24	Warren SWCD	3050	Area IV DA Meeting	\$ 15.00	5407.00	10/9/24	\$ 15.00	Paid
24-001058	9/19/24	Bradstreet & Assoc	850350	Accounting Services	\$ 400.00	5305.00	10/9/24	\$ 360.00	Paid
24-001058	9/19/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	10/9/24	\$ 102.70	Paid
24-001058	9/19/24	US Bank Corp	116141	Annual Meeting Supplies	\$ 40.00	5203.00	10/16/24	\$ 32.03	Paid
24-001081	9/24/24	US Bank Corp	116141	Education Conference	\$ 500.00	5407.00	10/16/24	\$ 75.00	Paid
24-001131	10/9/24	US Bank Corp	116141	Office and Event Supply	\$ 200.00	5203.00	10/16/24	\$ 195.67	Paid
To Be Paid per Board Approval									
Reviewed by:							Date:		
Bradstreet & Associates							_____		
Fiscal Agent							_____		
District Director							_____		