



# GREENE SOIL AND WATER CONSERVATION DISTRICT



## BOARD OF SUPERVISORS MEETING AGENDA THURSDAY, December 19, 2024 – 6:30 P.M. 1363 BURNETT DR – XENIA, OHIO 45385

**Call to Order:** \_\_\_\_\_ **Mike Beam, Chair**

**Board Members Present:**    \_\_\_ Scott Harner, Vice Chair                               \_\_\_ Kim Snyder, Secretary  
  \_\_\_ David Quallen, Fiscal Agent                               \_\_\_ Doug Anderson, Alt Fiscal  
  \_\_\_ Mike Beam, Chair

**Staff Present:**  
\_\_\_ Meghan Moser, NRCS DC   \_\_\_ Ken Middleton, Urban Specialist  
\_\_\_ Grace Smith, Education/ PR Specialist                               \_\_\_ Brandon Corry, DM/RS II  
\_\_\_ Amanda McKay, District Director                                       \_\_\_ Warren McCarren, Senior Rural Specialist

**Guests:** \_\_\_\_\_

**I. Approval of Minutes of November 21, 2024, Greene SWCD Board Meeting (action)**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

**Approval of Minutes of December 5, 2024, Greene SWCD Special Board Meeting (action)**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

**II. Public Participation** – *(Any person or persons wishing to address the Greene Soil and Water Conservation District Board of Supervisors during their regular and/or special meetings will be given a five-minute period to address the board. The speaker will give his full name and address to the board prior to addressing them. Longer periods of time are to be scheduled prior to a board meeting with the Board’s Administrator Amanda McKay.)*

**III. Staff Reports:**

NRCS Update

Program rollout trainings and area meetings this month

5% spot checks completed Dec 5<sup>th</sup>

- **EQIP**
  - New Applicant and CTA site visits. January 31<sup>st</sup> deadline to apply for EQIP
    - 31 EQIP Applications
  - Site visits and payments for brush work, cover crops, fence, reviewing NMPs
- **CSP**
  - Working on General applications (5) and getting them ranked in ACTNOW fund pools
  - Revisiting with those that did not get funded last year
- **CRP**
  - Waiting for FSA to release guidance about FY25 CRP

### Ag Update

- Doug Swaim Tile
- Joe Krajicek Tile
- Jamie Arthur High Tunnel
- Josh Bingamon WW
- Cole Hiser WW
- Hines AWMS
- WW re-enroll visits
- Suzanne Bush EQIP
- Bob Jones WW
- Chad Mason WW
- Pond Calls – Misc calls
- EQIP Farm Inventory and Evaluation Visits
- Misc drainage appointments and plans
- CRP PIP visits

### H2Ohio

- Working through applications
  - Sunrise is complete- waiting on ODA to finish processing
  - Dalton and I are finishing the rest
- 1<sup>st</sup> check has arrived
- Intern is working on the manure maps and final Ohio Pays/OACI
- Extended to January 17th

### Ditch Maintenance Update

- Beaver dam removal
- Repairs to Hartman ditch and Bloom Henry
- equipment to Cedarland for off season storage
- Reimbursements made to District for labor and materials
- Rotary fund reimbursed for Mower and tractor
- Sanitary Engineering invoiced for 2024 work
- End of year Advisory Committee meeting in December

### Agricultural Pollution Abatement Update

- None

### Urban Update

- Bellasara Punchout
- Countryside sub-division
- Magnolia Meadows- construction and compliance seeding / erosion control
- Landings of Sugarcreek, Sect.8 and Addition 3 issues + punch out Sect. 4
  - CONTINUAL
- Old Town State Park-Bridge over SR 68
- Central State Tech Facility \*under construction
- River Reserve- Sect. 5 seeded
- Nathaniel's Grove, Sect. 14
- Courtyards at Stonehill Village (Construction)
- Pier Storage (Spring Valley Twp.)
- Feedwire Farm Preliminary Plan
- Greene Nursing Home - construction
- Glenview Condo Retention pond problem with Inlet / Outlet
- Road Widening of Fairgrounds Rd at St. Bridgid School (Grandstone Trace)
- Hillside Farm - construction
- Various Drainage appointments and Lot Reviews
- Topp Storage (Spring Valley)
- Cornerstone South
- Grands of Sugarcreek construction

### Education Update

- Envirothon

- Greene/Montgomery Envirothon Mid-April in Mont Co
- Area IV Envirothon April 30<sup>th</sup> in Miami County
- State Envirothon June 3-4 at Wilmington College
- Working with ag teachers, MCD and Extension on dates for Test Your Well 2024, sometime in the first two-ish weeks of April
- PROPOSED Tree Sale Dates: Pickup March 19<sup>th</sup> and 20<sup>th</sup>, so packing on the 17<sup>th</sup>-18<sup>th</sup>
- Meeting with Warren SWCD on Monday 11/25 to discuss 2025 events

Administrator Update

- Had meeting about MOU with NRCS- waiting on one to sign
- Furniture is HERE
- OFSWCD Meeting 1/21-22 Columbus
- Approval of Personal Leave adjustment for the current retire/rehire employee
- 

**IV. Correspondence**

- None

**V. Old Business**

A. Annual Plan of Work: December 2024

B. Committee Reports: ~~Urban~~ Urban Committee –  
 Education Committee –  
 Rural Management –  
 Program and Legislative Committee –

**VI. New Business**

A. Employee Leave Balances as of December 13, 2024

Employee	Pay Out Liability	Annual (Hours)	Sick (Hours)	Comp (Hours)	Wellness (Hours)	Per Hour
Brandon Corry	\$16,282.66	289.30	938.96	11.75	0.0	\$30.39
Warren McCarren	\$10,215.54	69.75	90.19	32.25	19.0	\$29.87
Amanda McKay	\$18,306.98	335.25	663.74	7.06	0.0	\$36.02
Ken Middleton	\$26,815.57	541.91	1778.24	12.39	0.0	\$33.76
Grace Smith	\$2,118.95	49.40	164.67	30.50	0.0	\$26.52
	\$73,739.70					

- \*Includes Sick Leave

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

**VII. Financial Reports/Bills to be Paid (action)**

Fund	Balance Ending November 30, 2024	# of Deposits	Total Dollar Amount of Deposits	# of Outstanding Bills	Total Dollar Amount For Outstanding Bills
Special	\$650,769.61	0	\$	0	\$-

District	\$63,886.30	2	\$56,253.17	2	\$63,143.81
DF StarOhio	\$175,262.90	1	\$699.08	0	\$-

- Security Checking Account Interest for November 2024 – \$3.17
- StarOhio November 2024 Dividend: \$699.08
- November 2024 Special Fund Expenses including salaries and benefits \$50,008.30
- For additional detail see attached spread sheets on expenses paid and to be paid on District and Special Fund accounts.

○ Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_

**VIII: Upcoming Meetings & Events**

- 12/19 Board Meeting- Move due to Christmas
- 1/21-22 OFSWCD Partnership Meeting
- 1/23 Board Meeting
- 2/8-12 NACD- Salt Lake City

**IX. Adjourn:**

Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Time: \_\_\_\_\_

GCSWCD District Account								
For the Period November 1, 2024 through December 16, 2024								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	11/1/24			Beginning Balance			7,633.13
111100	District Checking	11/26/24	R011270	GENJ	H2 OHIO PROGRAM ASSIST	56,250.00		
111100	District Checking	11/29/24	R011271	GENJ	ck interest	3.17		
		<b>11/30/24</b>			<b>ENDING BALANCE</b>			<b>63,886.30</b>
111100	District Checking	12/16/24	ACH from Star	GENJ	ACH FROM STAR OHIO	9,257.51		
		<b>12/16/24</b>			<b>ENDING BALANCE</b>			<b>71,519.43</b>
120000	Star Ohio Fund	11/1/24			Beginning Balance			175,262.90
120000	Star Ohio Fund	11/29/24	R011272	GENJ	INT DIV REINV	699.08		
		<b>11/30/24</b>			<b>ENDING BALANCE</b>			<b>175,961.98</b>
120000	Star Ohio Fund	12/16/24	ACH to District	GENJ	ACH to District		9,257.51	
		<b>12/16/24</b>			<b>ENDING BALANCE</b>			<b>166,704.47</b>
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

2024 Voucher Activity District Fund							
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date Paid	
<b>Paid per Board Approval</b>							
24-29	District Fund	District Fund Transfer from Star Ohio	\$ 9,257.51	ACH	120000	12/16/24	Paid
<b>To be Paid per Board Approval</b>							
24-30	Anderson Landscape Management	Roll Off Dumpster for Office Cleaning	\$ 375.00	4570	530501	12/19/24	To be Paid
24-31	Friends Office	Office Furnature and Storage Cabinets	\$ 62,768.81	4571	550401	12/19/24	To be Paid
	StarOhio Account	Income Dividend Reinvestment	746.55			10/31/24	Accrued
	StarOhio Account	Income Dividend Reinvestment	699.08			11/30/24	Accrued
	Reviewed by:			Date:			
	Bradstreet & Associates	_____		_____			
	Fiscal Agent	_____		_____			
	District Director	_____		_____			

GCSWCD Special Fund								
For the Period November 1, 2024 through November 30, 2024								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	11/1/24			Beginning Balance			702,234.10
110000	Special Fund Balance	11/13/24		CDJ	Life Insurance LE 1513		41.25	
110000	Special Fund Balance	11/19/24	1062111	CDJ	USBank Corporate Payment Syste		3,687.29	
110000	Special Fund Balance	11/19/24	1052239	CDJ	Gr. Co. Services L 152		241.80	
110000	Special Fund Balance	11/19/24	1062100	CDJ	Bradstreet & Associates		360.00	
110000	Special Fund Balance	11/19/24	1062617	CDJ	John Deere Financial		293.81	
110000	Special Fund Balance	11/21/24		CDJ	Public Emp. Retirement System		3,506.92	
110000	Special Fund Balance	11/22/24		CDJ	Health Insurance LE 1513		3,561.39	
110000	Special Fund Balance	11/22/24		CDJ	Dental Ins		38.40	
110000	Special Fund Balance	11/22/24		CDJ	Workers Compensation LE1512		172.37	
110000	Special Fund Balance	11/27/24		CDJ	Salaries LE 151		37,574.41	
110000	Special Fund Balance	11/27/24		CDJ	Medicare Matching LE 1513		530.66	
110000	Special Fund Balance				Current Period Change		50,008.30	-50,008.30
		<b>11/30/24</b>			<b>Ending Balance</b>			<b>652,225.80</b>
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

2024 Voucher Activity Special Fund										
VIP	requisition No	Created Date	Vendor	Vendor #	For	Amount	Code	Date	Amount paid	Status
					<b>Paid per Board Approval (November)</b>					
	24-0010148	9/9/24	US Bank Corp	116141	Sage Accounting Software	\$ 1,050.00	5305.00	11/19/24	\$ 1,043.00	Paid
	24-0010810	9/24/24	US Bank Corp	116141	Education Conference	\$ 500.00	5407.00	11/19/24	\$ 233.74	Paid
	24-0011555	10/16/24	US Bank Corp	116141	NACD Registrations	\$ 3,000.00	5407.00	11/19/24	\$ 2,100.00	Paid
	24-0011557	10/16/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 400.00	5203.00	11/19/24	\$ 241.80	Paid
	24-0011558	10/16/24	Bradstreet & Assoc	850350	Accounting Services	\$ 400.00	5305.00	11/19/24	\$ 360.00	Paid
	24-0011838	10/23/24	John Deere Financial	04136	Repairs to the John Deere Gator	\$ 400.00	5305.00	11/19/24	\$ 293.81	Paid
	24-0011854	10/24/24	US Bank Corp	116141	Constant Contact Email Services	\$ 260.00	5305.00	11/19/24	\$ 252.00	Paid
	24-0012099	10/31/24	US Bank Corp	116141	Education Supplies	\$ 200.00	5203.00	11/19/24	\$ 58.55	Paid
					<b>Paid per Board Approval (December)</b>					
	24-0012106	10/31/24	Verizon Wireless	01297	Cell Phone Services	\$ 300.00	5389.00	12/5/24	\$ 269.86	Paid
	24-0012968	11/22/24	Bradstreet & Assoc	850350	Accounting Services	\$ 400.00	5305.00	12/5/24	\$ 360.00	Paid
	24-0012969	11/22/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	12/6/24	\$ 97.26	Paid
	24-0013545	12/10/24	Donnellon McCarthy	03477	Copier Contract	\$ 900.00	5305.00	12/10/24	\$ 866.00	Paid
	24-0012967	11/22/24	US Bank Corp	116141	Area IV Winter Meeting Registrations	\$ 150.00	5407.00	12/16/24	\$ 150.00	Paid
	24-0013351	12/5/24	US Bank Corp	116141	Office 365 Subscription	\$ 110.00	5305.00	12/16/24	\$ 106.74	Paid
	24-0013401	12/5/24	US Bank Corp	116141	NACD Registrations	\$ 2,000.00	5407.00	12/16/24	\$ 775.00	Paid
	24-0013544	12/10/24	US Bank Corp	116141	Office Organization Supplies	\$ 400.00	5203.00	12/16/24	\$ 109.80	Paid
					Reviewed by:				Date:	
					Bradstreet & Associates					
					Fiscal Agent					
					District Director					